My Monthly Tip Record

Name: _____

Chapter Name: _____ Month _____ Year_____

How to keep track of the Tips you have passed: List each member's name, their category, the number of Tips you have passed this month (use check marks or slash marks for each Tip). Add the number of Tips passed this month to your previous month's totals and keep track of the Tips passed to each member on a yearly basis. Each month prepare a new form and you will be able to keep track of your passed Tips, easily and quickly.

Tip passed to: (member's name)	This Member's Category:	Tips passed this month	Tips: yearly to date
Monthly and Yearly Totals of all Tips to date:			

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